

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16 MARCH 2020 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Roland Stretch, Mr Stephen Jones

Clerk Mrs Doreen Brookes

2837 **To receive apologies for absence** Cllr J Cohen-Kingsley, Cllr T Scott

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for Open Forum: Mr Mark Woodhead,-Lancaster City Council Community Protection Officer, City Cllr K Budden, three representatives of the Neighbourhood Plan Steering Group, two residents

- Mr Woodhead explained his role and the work that the City Council do in trying to stop dog fouling and to encourage dog owners to be more responsible in picking up dog waste. This includes various signage in a variety of locations and the employment of dog wardens, although it was admitted that the success rate of catching and prosecuting people who allow their dogs to foul is low. As complaints have been received the dog wardens have visited the parish. New legislation will come into force later this year and Public Space Protection Orders will be reviewed and this includes the possibility of banning dogs from places like the recreation field. However this would need to go to public consultation. The issue of dog owners picking up waste but then leaving poo bags in trees, hedges, at the side of bins and in other areas was raised. It was acknowledged that this can be a problem but the advice is that if this becomes a serious problem in any area to contact the dog wardens.
- Members of the Neighbourhood Plan Steering Group attended the meeting to answer any questions that the Council might have prior to the adoption of the Consultation Statement (see agenda later). A meeting had been held with representatives from Sea View Drive, as had been agreed, where some questions were answered and concerns addressed. City Cllr Budden pointed out the Lancaster City Council's Strategic Plan for the area north of the Bay Gateway which includes development with housing provision with a small overlap into the parish. The NP Steering Group had already discussed this with planning officers and it is outside the parish's neighbourhood plan area.
- Concerns were raised about the covid19 -coronavirus- pandemic. While the council does not have any immediate plans in place, the situation will be assessed, government advice followed and any necessary actions will be taken. It is understood that voluntary groups are looking at ways that they might be able to offer help as needed and information will be put on the parish website.

Members of the public left the meeting and Standing Orders reinstated.

2838 **To record Declarations of Interest** none

2839 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 17 February 2020 as a true record. They were duly signed by the Chairman.

2840 **Progress Reports** *(for information only)*

- A new memorial seat is now in place on the foreshore.
- Due to erosion at the foreshore two seats have been removed to be temporarily stored at the burial ground and one seat has been relocated.
- The Environment Agency along with Lancaster City Council has carried out some work on the foreshore to repair the embankment. Further more substantial work will be needed in the future
- BT Properties Department have at last made contact about the water draining from the roof of the telephone exchange causing some flooding on to the recreationfield, with a promise that the problem will be investigated
- A further report has been received from Lancashire County Council about PROW FP3A-Rushley Drive but to date no work has been carried out.

- Advice has been obtained from Bannister Bates Solicitors concerning the Deed of Easement held by Stainton Leisure for access to the former VVV Club. The Deed will still be applicable to any successors.
- Village Newsletter -boxes have been fixed in three places in the village to contain the village newsletters and make them more accessible to the public, as well as them being distributed as usual to shops, pubs etc.. It is hoped that to encourage a wider readership. It was reported that many more copies had been taken.
- Due to the coronavirus outbreak the election for a Police and Crime Commissioner due to be held on Thursday 7th May 2020 will now not take place.

2841 Administration

Cooption of another councillor; because of the present emergency situation left in abeyance.

Neighbourhood Plan; the full draft consultation statement along with other documents had been sent to the parish councillors for perusal. No issues were raised.

Resolution: to approve and agree to adopt the Neighbourhood Plan Consultation Statement as written by the Neighbourhood Plan steering group on behalf of Slyne with Hest Parish Council.

Any adjustments still required to comply with statutory regulations are to be completed and this will then be going forward to inspectors for scrutiny.

Community Emergency Group meeting; an extra meeting had been called to discuss recent flooding issues and the Group's response to it. There had been some complaints about the lack of contact information on the website but it has been necessary to remove this to comply with GDPR regulations. Nevertheless some members had responded to pleas for help. The Emergency Services had not requested support and it is the group's remit that this is the trigger for action. The full Community Emergency Plan is to be removed from the website and replaced by updated information.

Renewal of RSPB's Sporting Rights on the shore and foreshore; this has been in place for fifteen years and is due for renewal. This is to protect bird life and nesting sites in the area.

Resolution: to agree to the renewal of the Sporting Rights on the same basis as at present.

A new lease document will be drawn up.

Summer event; a meeting to discuss plans for an event had been held. A decision as to whether it will still go ahead because of the coronavirus pandemic was left in abeyance

Proposed consultation with residents by the Community Development Group on the development of the recreation Field; this was due to take place at the April Community Coffee Morning but for the near future all coffee mornings have been cancelled.

Preschool's request for an outside tap at the side of the Memorial Hall to help to facilitate the cleaning of the play area used by preschool; Agreement was given to this in principle provided that the Memorial Hall committee is in favour. It was suggested that a meter should be fitted to the tap to record the amount of water used and that the fitting costs should be borne by preschool.

2842 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk

Current account £5,419.69 Savings account £104,385.63

Cllr Tracey Scott has been accepted as a signatory on the Parish Council accounts

Electricity at the Burial Ground; a new agreement has been set up with Eon on the same terms as last year.

Payments will be taken quarterly by Direct Debit

Resolution: to give approval to this.

2843 Open Spaces

Recreation Field; further contact has been made with Duncan Ross, contractor but to date no further work has been possible. An inspection in the near future is promised.

Manor Lane play area; plans have been received from Playdale for the installation of another piece of equipment -decision postponed

Damage to grass verges; reports have been received about large vehicles being driven on to grass verges causing damage. Reports have been sent to Lancashire County Council Highways which has the responsibility for highway verges.

2844 **Planning applications**

Applications received

20/00154/FUL 56 Manor Road, Slyne, LA2 6LE

Applications permitted

19/0007/TPO trees on Peacock Lane, Hest Bank

19/01449/FUL 12 Peacock Lane, Hest Bank, LA2 6EN

Application refused

19/01578/FUL 62 Coastal Road, Hest Bank, LA2 6HQ

2845 **Payment of Accounts**

Resolution: to approve the transfer of £2000 from the Deposit Account to the Current Account

Resolution: to approve the payment of the accounts as listed:

	DD	Eon	35.05	electricity bill –burial ground
Cheque	122296	Envirocare Maintenance Solutions	876.00	grounds maintenance – February
	122297	Printing Plus	236.27	printing of village newsletter
	122298	Glasdon Uk Limited	494.32	purchase of 2 litter bins
	122299	Mrs D Brookes	882.10	clerk's salary
	122300	Petty cash	72.41	sundry items
	122301	Water Plus Limited	147.28	waste water charges at burial ground
	122302	Mr S Brade	336.00	groundsman's pay

2846 **Matters raised by members for future consideration** none

2847 **Date of next meeting** Monday 20 April 2020 at 7.30pm to be confirmed

Emergency Resolution

Due to the coronavirus pandemic and the Government restrictions on meetings and social contact, while complying with Local Government Regulations, if necessary, decisions will be delegated to the Chairman, deputy Chairman and one other councillor and contact will be made by telephone or by electronic methods and it may be that only matters of urgency are dealt with.

The Clerk will endeavour to keep the Council informed of all decisions and of all Government and NALC decisions relating to parish councils.

The meeting was declared closed at 8.55pm.